

AUDA COMMUNITY UKRAINIAN DANCE INITIATIVE

Alberta Ukrainian Dance Association (AUDA)'s Workshop Program for AUDA Members

1. **AUDA's Ukrainian Dance Workshop Program** (Ending Dec. 31st, 2017 with a review for continuance) will engage Alberta's Ukrainian Dance community to advance the caliber of dance and volunteer organizational skills in a positive team environment.
2. AUDA recognizes the community engagement model for delivery of this Workshop Program. Ukrainian dance clubs, entities that advance Ukrainian dance and volunteer skills, and societies will formulate the Workshop needs and organize all particulars of the workshop for the **AUDA Ukrainian Dance Workshop Program** and submit an application to undertake AUDA's Workshop delivery.
3. AUDA's goal is to serve our community by undertaking a maximum of 10 Workshops by November 30, 2017 and to invest up to \$3,000 in each successful community club or society.
4. Your application will:
 - outline the need for the AUDA Ukrainian Dance Workshop for your community club or society,
 - include a statement of Workshop benefit to the participants and the community
(This narrative portion of your application for the two points above should not exceed 500 words)
 - list the organizers involved in carrying out the Workshop to completion,
 - include a one-page resume for the Workshop instructor(s). Priority will be given to applicants that engage Workshop Instructor(s) who are not current Instructors of the applicant AUDA member group., and
 - include a budget with revenues (include participant fees and AUDA's expected contribution) and expenditures.

5. Workshops must be carried out as per the application.

The deadline for submissions is February 15, 2017 and October 15, 2017.

Eligible workshops must be completed before November 30, 2017

Applications may be submitted by email to info@abuda.ca or mail:

**Alberta Ukrainian Dance Association
11759 Groat Road
Edmonton, AB T5M 3K6**

6. AUDA will consider for approval two successful community clubs, entities that advance Ukrainian dance and volunteer skills, or societies from applicants from each of the five major geographical areas in Alberta (Edmonton, Calgary, North, Central, and South). If there are insufficient applications from any of the five geographical areas at the application deadline, applications will be accepted for assessment on a first-come basis until geographical allocations are filled. Applications will be reviewed outside of the submission deadlines on a case-by-case basis if the community club or society shows an immediate and unforeseen opportunity arose for the undertaking of a Workshop.
7. Applications will be juried by a panel of AUDA Board members and AUDA general members. Priority will be given to applicants that did not receive funding in the previous year. Priority will also be given to applicants that engage Workshop Instructor(s) who are not current Instructors of the applicant AUDA member if a group.
8. Recognition Requirement: AUDA requires that each Workshop acknowledge and credit sponsors as follows:
 - **AUDA Ukrainian Dance Workshop Program in co-operation with** (Name of your community club or organization.) **and with thanks to the Alberta Foundation for the Arts, the Edmonton Arts Council, and Alberta Lotteries.** Approved copies of logos will be provided for any printed materials.
9. The method by which AUDA invests in providing the Workshop Program is based upon protocol determined by conditions of our granting agencies. AUDA is required to show a revenue line item for our undertakings. This revenue requirement adds an extra step to the process, but in the end, the community club, entity that advances Ukrainian dance and volunteer skills, or society benefits from AUDA support and AUDA benefits by being able to complete our objectives to serve the community. Successful applicants will agree to a predefined revenue sharing protocol.



Revenue Sharing Protocol

1. Successful applicant community clubs, entities that advance Ukrainian dance and volunteer skills, or societies will pay AUDA \$25 to \$50 per Workshop participant (this Workshop participant fee amount is determined by your community club or society) with one society cheque either just before or within one week of the Workshop being completed.
2. AUDA will in turn issue your club, entity, or society a cheque equal to the total of the cheque you sent us based upon Workshop participant fees, plus \$1,000 honorarium for delivering our Workshop Program upon receipt of a Workshop Delivery Final Report. The Report will list the names of the Workshop participants, the location of the Workshop, an expense report, and a brief 100 word narrative on the goals achieved by the Workshop.
 - For example if you had 20 participants that paid \$50 each, you would send AUDA a cheque for \$1,000. AUDA would then send your club or society a cheque for \$2,000 as an honorarium for delivering our Workshop program.

AUDA does not require specific disbursements from our \$2,000. When shaping this Workshop Program, community Ukrainian dance workshop providers we consulted conveyed they would likely use the AUDA honorarium to provide a generous fee reimbursement to Workshop participants, pay Workshop instructor costs, and pay other Workshop costs.